



Summerville Nursery School
4845 St. Paul Boulevard
Rochester, NY 14617
(585) 338-3830

Dear Parents,

Registration opens to “in-school” families the week of **January 2nd, 2018**. “In-school” families include those who have children that previously attended SNS or who have a parent that is an alumnus of SNS. Completed registration forms need to be returned by **January 11th, 2018**. The order in which applications are received is of no importance. Current SNS families will receive first priority during the “in-school” registration period. “In-school” registration is done by a lottery. First preference is given to families with more than one child enrolled in SNS. It may be necessary for families to have siblings in different classes on common days. Second preference is given to families with special circumstances or problems as noted on their registration forms (for example, speech therapy sessions). It is the registrar's decision to prioritize these requests. Some requests will be fulfilled; some will enter the final phase. The final phase is a true lottery: names will be pulled randomly and added to the list in the order they were pulled.

Registration opens to the public on **February 5th, 2018** and will remain open until all positions are filled. Public registrations are processed in the order that they are received. Any “in-school” student applying after **February 5th** will be considered with the public students. As in previous years, wait lists will be kept.

All families will be notified of class assignments via email. There is a deadline of August 1st each year for parents to be able to switch their child from class to class, provided an opening is available. The exception to this rule is if your child is on a waiting list for a full class. In this circumstance, a move can be made after **August 1st** if a position becomes available.

Tuition Rates and Class Offerings:

Registration fee: non-refundable \$50 (additional children \$30 per child)

Two's Program

Monday/Wednesday 9am-11am \$776 per year with full assist

Young Three's Program

Tuesday/Thursday 9am-11:30am \$827 per year with full assist

Three's Program

Monday/ Wednesday 9am-11:30am \$827 per year with full assist

Tuesday/Thursday 9am-11:30am \$827 per year with full assist

Four's Program

Monday/Tuesday/Wednesday /Thursday 9am-11:30am	\$1421 per year with full assist
Monday/Tuesday/Wednesday /Thursday 12pm-2:30pm	\$1421 per year with full assist

SNS is committed to maintaining the cooperative spirit that makes the school unique. To provide greater flexibility to parents, SNS offers a partial assist alternative. This is available to families enrolled in the **3 or 4 programs that cannot meet the full assist requirement.** This is not offered the 2's program. Families who choose a partial assist will pay additional tuition to cover the cost of a professional teaching aide who will take their place in the classroom. **Families wishing to buyout of more than 8 assists need prior board approval.**

We know everyone who walks through our doors believes that children should be nourished as individuals, respected and provided experiences to help them grow and flourish. We welcome service providers at our school. It is important to know that we do not have a certified medical professional on staff. If your child has a specific medical need, we ask that you contact our Educational Consultant, Kristen Brennan (414-6753) within a week of registration, to set up a meeting to make sure a plan is in place.

If you have any questions regarding the registration process or you would like to schedule an observation to observe a class, please contact me at **585-737-9745.**

Sincerely,
Julie Bottiglier
SNS Registrar

Offerings at Summerville Nursery School

Age	# Of Classes Per Week	Length Of Class (hours)	Days Offered	Adult To Child Ratio	Classroom Assisting Needed?	Partial Assist Available?	Class Limit	Cost
Two	2	2	Mon/Wed	1 to 4	Yes	No	8	\$776
Young 3's	2	2 ½	Tues/Thurs	1 to 4	Yes	Yes	8	\$827
Three	2	2 ½	Mon/Wed or Tues/Thurs	1 to 4	Yes	Yes	16	\$827
Four	4	2 ½	M/T/W/Th AM or M/T/W/Th PM	1 to 4	Yes	Yes	18	\$1421

Explanation of Classroom Assisting

We have three excellent teachers who offer the children age appropriate learning experiences. Other adults must accompany the teacher during each class to facilitate the class plan, maintain our excellent ratio, and nurture the children. These other adults act in the role of a teacher's aide, and are known as classroom assistants. It is the parents or designee (rotating on a schedule) who fill this role.

FULL-ASSIST: These are families who can do all of their own assisting. **The approximate number of assists per year will depend on the class size and/or class need. A general guide for enrollment is:**

Twos.....4-5
 Young Three's.....8-10
 Threes.....12-14
 Fours.....16-18

PARTIAL-ASSIST: These are families who want to “buy out” of some of their assists. Families are still responsible for snack if scheduled. Partial assists are not available for the 2's class.

**SUMMERSVILLE NURSERY SCHOOL
REGISTRATION FORM**

Please fill out one form per child

PLEASE INDICATE FIRST AND SECOND CHOICES:	
CLASS: (Select class based upon child's age as of December 1)	
Two's	Mon/Wed _____
Young Three's	Tues/Thurs _____
Three's	Mon/Wed _____ OR Tues/Thurs _____
Four's	M/T/W/Th AM _____ OR M/T/W/Th PM _____

Child's Full Name _____

Birthdate _____ Boy _____ Girl _____

Street Address _____

City _____ Zip Code _____

Telephone Number (home) _____ (work) _____

E-Mail Address _____

Father's Full Name _____

Mother's Full Name _____

Other Children at Home (name and birthdate) _____

Are you requesting the partial assist alternative? YES _____ NO _____

If yes, how many? 4 _____ 5 _____ 6 _____

**Families wishing to buyout of more than 8 assists need prior board approval.

Are you requesting someone other than a parent to assist in the classroom?
YES ___ NO ___

If yes, name, relationship, address and phone number: _____

(NOTE: Alternate assists must be Board approved, attend training sessions)

Special needs of the child and/or parent (please include reasons for class choice or preference):

Do you have a child currently attending SNS? YES _____ NO _____

Are you or any of your children alumni of SNS? YES _____ NO _____

How did you find out about Summerville Nursery School?

Applications are accepted by mail only and must include a \$50.00 (for the first child) NON-REFUNDABLE registration fee (which is in addition to tuition). The fee for each additional child is \$30.00 each. Please make checks payable to SUMMERVILLE NURSERY SCHOOL.

Mail check (made out to Summerville Nursery School) and completed registration form(s) to:

**Julie Bottiglier
4845 St Paul Blvd
Rochester, NY 14617**

IF YOU CHANGE YOUR MIND, YOUR FEE IS NON-REFUNDABLE